

CORONAVIRUS: #COVID—19 CONTINGENCY PLANNING

The University of Edinburgh is closely monitoring the Coronavirus (COVID-19) outbreak and liaising with Government and NHS agencies to obtain the latest public health guidance.

The University remains open but much of teaching and administrative support is transitioning to remote delivery.

UNIVERSITY OF EDINBURGH DAILY UPDATES

> <https://www.ed.ac.uk/news/covid-19>

NHS SCOTLAND GUIDANCE

Latest guidance about COVID-19 from NHS Scotland and the Scottish Government, including social distancing and stay at home advice.

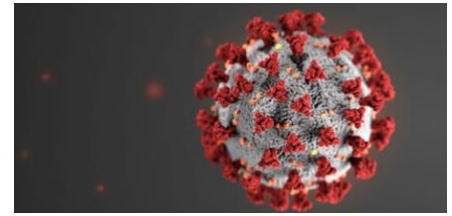
> <https://www.nhsinform.scot/illnesses-and-conditions/infections-and-poisoning/coronavirus-covid-19>

ADVICE AND SUPPORT FOR BUSINESSES IN SCOTLAND

Coronavirus advice and information is available for businesses of all sizes – from those thinking about starting a business to large, well established companies. Quick and easy access to all business support services provided by public sector organisations in Scotland.

Sign up for email alerts

> <https://findbusinesssupport.gov.scot/coronavirus-advice>



ADVICE AND INFORMATION

This information is prepared specifically as guidelines for Roslin Innovation Centre (RIC) tenant companies and with their staff in mind, as well as all other University staff and student users of the Charnock Bradley Building facilities, in terms of precautionary measures within the working environment.

WORK FROM HOME

Roslin Innovation Centre and tenant company staff should work from home, where feasible, to minimise the risk of personal contact and to reduce the potential for spread of the virus.

WORKPLACE

For those with essential tasks requiring to be conducted within the workplace, and for anybody that must attend the workplace, the Roslin Innovation Centre out-of-hours policy will apply:

- email security at Campus.Easter.Bush@ed.ac.uk on entry and exit of the buildings
- avoid long periods of lone working

If anyone needs to phone security for any other reason, you can call security on 517351.

Depending on the spread of the virus, it is plausible that the Government may shift to formal quarantine and allow only genuinely essential working.

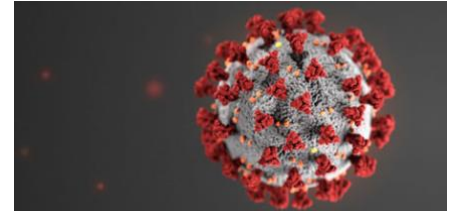
SELF ISOLATION

If you have COVID-19 symptoms (fever and/or persistent cough), as an individual you must stay at home for at least 7 days.

If you live with others with COVID-19 symptoms, you must stay at home for at least 14 days.

Expectant mothers, individuals with underlying health conditions, or those with responsibility for caring for elderly relatives may wish to self-isolate to reduce the risk of exposure.

NHS ADVICE > <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/>



RESEARCH LABORATORY ACCESS

Staff and postgraduate students based in the neighbouring Roslin Institute can continue to conduct essential laboratory-based research, for example due to ongoing experiments or where safety issues apply; whilst considering the risk to themselves and others, and always following advice from Government and the University.

Lab based tenant companies should be mindful of this before embarking on any new laboratory-based work and experiments. Please therefore consider the changing situation and availability of resources. Starting work that you are not prepared to curtail at short notice, is not recommended.

GOODS

Shipping of goods outwards will be restricted to critical shipments only and will be subject to the latest transport advice.

ON CAMPUS

The Central Services Unit will continue to operate - with contingency measures in place for a restricted service in order to support essential Roslin Innovation Centre lab operations, Roslin Institute laboratory experiments and clinical services should this be required. Autoclaving and waste handling services therefore continue to be undertaken for RIC lab based tenant companies.

Reception and cleaning services will continue at present, but this may change due to the evolving situation and we will keep you informed.

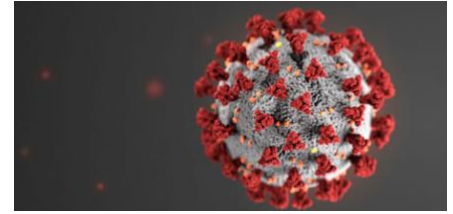
Catering services on Easter Bush Campus will be closed from Monday 23rd March (at end of day's operation).

TRANSPORT

Reduced public bus services will operate from Monday 23rd March with a Sunday service likely. Lothian Buses will communicate any changes via their website and social media.

All non-essential travel is to be avoided where possible.

LOTHIAN BUSES > <https://www.lothianbuses.com>
> https://twitter.com/on_lothianbuses



KEEPING IN CONTACT SAFELY

TENANT COMPANIES

Many of Roslin Innovation Centre tenant companies will be working remotely over the foreseeable future whilst remaining operational and are still very much open for business, collaboration and to explore opportunities.

> <https://www.roslininnovationcentre.com/tenants>

ROSLIN INNOVATION CENTRE – STAFF, TENANTS AND VISITORS

Communication channels between the Roslin Innovation Centre administration team and tenants remain open and we will make every effort to ensure that this support is uninterrupted during normal working hours.

A rota system will be applied so that at any point there will be at least one person on site to cover day to day matters for any tenants' presence.

Visitors should be by appointment only. Meetings can be arranged by telephone, Skype or alternative voice/video system.

CONTACT US > <https://www.roslininnovationcentre.com/contact>

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Tenant Liaison

Jess Wood

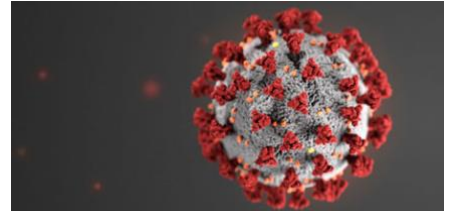
e: Jessica.Wood@ed.ac.uk

General

e: info@roslininnovationcentre.com

Please refer to the RIC website for future updates as there will be changes made to this in the weeks and months ahead.

> <https://www.roslininnovationcentre.com/coronavirus-contingency-planning>



MESSAGE FROM ROSLIN INNOVATION CENTRE CEO, JOHN MACKENZIE

"We would like to thank all our staff, colleagues and tenants for your positivity and collegiality as we work together to address the challenges posed by Coronavirus (COVID-19) during these uncertain times.

Your safety remains our utmost priority and at the same time we appreciate you require to maintain and operate your business.

The University of Edinburgh currently has no intention to close Roslin Innovation Centre, notwithstanding any Government order that we would all have to adhere to; and we will continue to follow advice issued by the Government, the University Principal and Head of School on Easter Bush Campus but please do not hesitate to contact me if you have any concerns."

John Mackenzie, CEO, Roslin Innovation Centre

COVID - 19: We will beat this challenge together